

## 2010 NATIONAL REGISTER SUBMISSION SCHEDULE

Please refer to the Register Check List and Legal Requirement Form for all materials that must be submitted along with the nomination as a complete package by the appropriate deadline.

Board Meeting Date	Complete Nomination Package to Regional Office No later than:
<b>March 18, 2010 (Thursday)</b> All Historic District and CLG Individual Nominations Non-CLG Individual Resource Nominations	<b>Friday, December 4, 2009</b> <b>Monday, December 28, 2009</b>
<b>June 17, 2010 (Thursday)</b> All Historic District and CLG Individual Nominations Non-CLG Individual Resource Nominations	<b>Friday, March 5, 2010</b> <b>Monday, March 29, 2010</b>
<b>September 16, 2010 (Thursday)</b> All Historic District and CLG Individual Nominations Non-CLG Individual Resource Nominations	<b>Friday, June 4, 2010</b> <b>Monday, June 28, 2010</b>
<b>December 16, 2010 (Thursday)</b> All Historic District and CLG Individual Nominations Non-CLG Individual Resource Nominations	<b>Friday, September 3, 2010</b> <b>Monday, September 27, 2010</b>

**Scheduling:** Once you have a complete nomination draft, it should be submitted to the appropriate regional office for review. (See [www.dhr.virginia.gov](http://www.dhr.virginia.gov) "Contact Us" section for regional offices and their coverage areas.) Draft nominations are reviewed in the Richmond Office along with the regional staff to provide consultants a thorough set of comments. This does not mean that there may not be some additional items needing revision or modification; the nomination and all supporting materials must be approved by DHR staff before being added to a particular agenda. To ensure that the process meets all legal requirements, we must have adequate time for review and comment. The register and regional offices review as many as 20 to 30 nominations a quarter and you need to allow time for a careful review. Nominations that arrive just prior to final deadlines may not be given priority treatment.

**Certified Local Governments (CLGs):** There are 31 localities that have the preferred CLG status in Virginia. In the register process, the CLG, with jurisdiction over the nominated property, must have an opportunity to comment on the proposed nomination. Their comments are passed on to the department director and our review boards. These nominations require extra lead-time to allow localities to receive the nominations for their Architectural Review Board consideration. **The nomination must be finished and complete and approved by Virginia Department of Historic Resources staff before it is submitted for CLG review.**

### Certified Local Government Localities:

<u>Capitol Region</u>	<u>Tidewater Region</u>	<u>Northern Region</u>	Loudoun County
City of Charlottesville	Town of Cape Charles	City of Alexandria	City of Manassas
Hanover County	Town of Smithfield	Arlington County	Town of Middleburg
City of Lynchburg	City of Suffolk	Clarke County	Prince William County
City of Petersburg	City of Williamsburg	Town of Culpeper	Spotsylvania County
City of Richmond	<u>Roanoke Region</u>	City of Fairfax	Stafford County
	Town of Abingdon	Fairfax County	City of Staunton
	Town of Blacksburg	City of Fredericksburg	Town of Warrenton
	Town of Pulaski	Town of Herndon	City of Winchester
	City of Roanoke	Town of Leesburg	