



Inventory Examples for Register Nominations

Historic Districts

A nomination for listing a historic district in the Virginia Landmarks Register and National Register of Historic Places must include an inventory of all the contributing and non-contributing resources within the historic boundaries. The National Park Service (NPS) and Virginia Department of Historic Resources (DHR) accept two formats for inventories. The first format creates a basic inventory entry that includes a property's address, DHR number, primary resources and its number of stories, style, and construction date. Any secondary resources also should be included in the entry. The second format includes this information as well as a narrative description of the resource. Examples of each format are below. Inventories are placed in Section 7 of the nomination form.

Automatically Generated Inventories

For historic district nominations, the Virginia Cultural Resource Information System (VCRIS) must be used to generate historic district inventories. Users can create an automatically generated report after completing entry of architectural survey data for a historic district.*

*Please note that completion of data entry is *required* before a historic district nomination can be presented to Virginia's State Review Board and Board of Historic Resources.*

Inventory entries generated with V-CRIS – Basic Format:

5200 Carters Run Road “Clover Hill” 030-0516 Other DHR Id#: 030-5603-0005

Primary Resource: Single Dwelling (Building), Stories 2.5, Style: Greek Revival, Ca 1835

Contributing Total: 1

Secondary Resource: Secondary Dwelling (Building) Contributing Total: 1

Secondary Resource: Spring/Spring House (Building) Contributing Total: 1

700 Main Street, East 127-5639 Other DHR Id#: 127-6031-0022

Primary Resource: Bank (Building), Stories 16, Style: International Style, 1964

Contributing Total: 1

Inventory entry generated with V-CRIS – with Narrative Description:

3146 Winchester Road 030-5369-0192

Other DHR Id #: 030-0567

Primary Resource Information: Single Dwelling, Stories 2, Style: Other, 1810

The original dwelling was a 1 1/2-story, side hall, frame building that was enlarged in the late nineteenth century. A two-story, front gable wing was added to the north side of the house around 1840 and in 1890, a two-story bay was added to the front of the wing. Around the mid-twentieth century, the house was clad with stucco.

Individual Resource Status: Dairy

Contributing

Individual Resource Status: Barn

Contributing

Individual Resource Status: Single Dwelling

Contributing

Individual Resource Status: Open Sided - Equipment Shed

Non-Contributing (structure)

Individual Resource Status: Shed (2 pre-fabs)

(2) Non-Contributing

Examples of Nominations for Historic Districts with a VCRIS-generated Inventory

Basic format:

[Norfolk Downtown Financial Historic District](#)

With narrative description:

[Byrd Park Court Historic District](#)

Individually Nominated Property

Nominations for individual properties also should include a brief inventory if the property has more than a single resource. However, unlike a historic district, for an individually nominated property each resource must be described as well as being included in the inventory. The inventory can be presented before or after the entire narrative description in Section 7, or a narrative description can immediately follow each inventory entry.

The inventory may be manually created or VCRIS can be used to generate the inventory. Either way, the inventory should list every resource associated with the property, its resource type (building, structure, site, or object), its construction date, and its status as either contributing or non-contributing. A brief explanation of how the non-contributing status was assigned also should be provided.

Example of an Inventory for an Individually Nominated Property with Multiple Resources:

Inventory of Contributing and Non-Contributing Resources

(All non-contributing resources postdate the period of significance for Rockfalls.)

1. Rockfalls, primary residence, 1936-1937, contributing building
2. Yard Stone Wall, landscape feature, 1936-1937, contributing object
3. Entrance Road Bed with bridge, vehicular road, 1936-1937, contributing structure
4. Steel Post Border Fencing, landscape feature, 1936-1937, contributing object
5. Corner Boulder Tunnel, rock structure, 1970s, non-contributing structure
6. Road Corner Wall, rock structure, 1970s, non-contributing structure
7. Unfinished Boulder Structure, rock structure, 1980s, non-contributing structure
8. Unfinished Boulder "Church", rock structure, 1990s, non-contributing structure
9. Man-made Island, found-materials structure, 1980s, non-contributing structure
10. Arrow Sculpture Assemblage, found materials object, 1980s, non-contributing, object
11. Raised Brick Square, brick landscape structure, 1980s, non-contributing structure
12. Berms, earthen structure, 1980s, non-contributing structure

Examples of Nominations for Individual Properties with Multiple Resources:

[Colony House Motor Lodge](#)

[Chatham](#)

[Andrew and Sarah Fulton Farm](#)