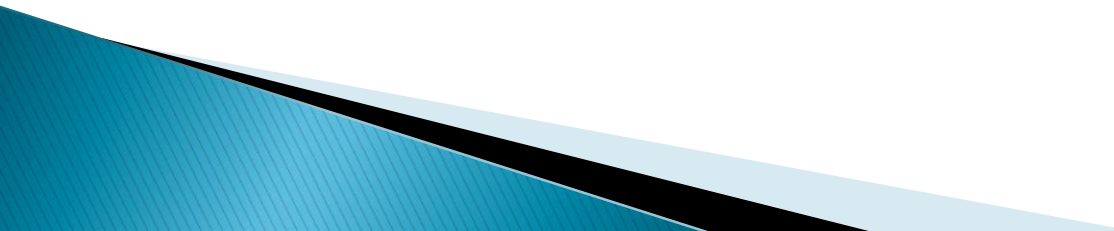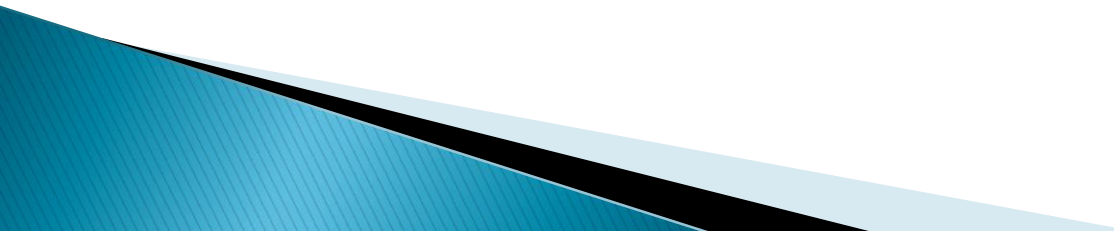# V-CRIS

Virginia Cultural Resource Information System

Setting up your V-CRIS Account

A Guide to Getting Started

Organizations, Licenses, and Users

▸ V-CRIS access will be structured by organization.

▸ Examples of "organizations" may be a **single** individual working on an independent project, a small cultural resource management firm, or a large government agency with a high number of users.

Organizations, Licenses, and Users

- Each organization may have as many users as necessary.

- Each user will log in to the system using their own email address and password and may not share credentials.

- The number of users does not affect the price of the V-CRIS subscription fee.

Organizations, Licenses, and Users

- **Licenses** are shared within an organization, checked in and out like library books.

- They are available at three different levels:
  - Data Entry
  - AH Edit/View (architecture only)
  - AH & AE Edit/VIEW (Both architecture and archaeology)

- Acquiring multiple "seats" on a license level will allow more than one user in an organization to view or edit the data <u>at the same time</u>.

For Example…

Organization A is a small CRM firm with just a few employees. Here is their account structure:

- AH & AE View/Edit License: 1 seat ($725/yr)
- 3 users, only one can log in at a time

  ◦ Total cost $725/yr

For Example…

Organization B is a nationwide engineering firm with three offices and many employees. Here is their account structure:

- AH & AE View/Edit License: 3 seats (1 per office to ensure ability to conduct research at the same time)
- Data Entry: 4 seats ($25/each)
- Mapping Services Option (live access to statewide GIS data layers to use through the firm's local GIS, $500/yr*)
- 50 users

  ◦ Total cost $2775

*Statewide GIS Shapefile Data formerly cost $2000/yr

For Example…

Organization C is a consultant working on a National Register nomination for a historic district. Here is their account structure:

- AH View/Edit License: 1 seat ($525/yr)
- Data Entry: 2 seats (allowing for three individuals to enter data simultaneously)
- 5 users

  ◦ Total cost $575/yr

For Example…

Organization D is a researcher in a university academic department.

▸ AH & AE View/Edit License: 1 seat (complimentary access requested)

▸ User must review the Complimentary Account Guidelines and submit a Data Exchange Agreement for consideration.
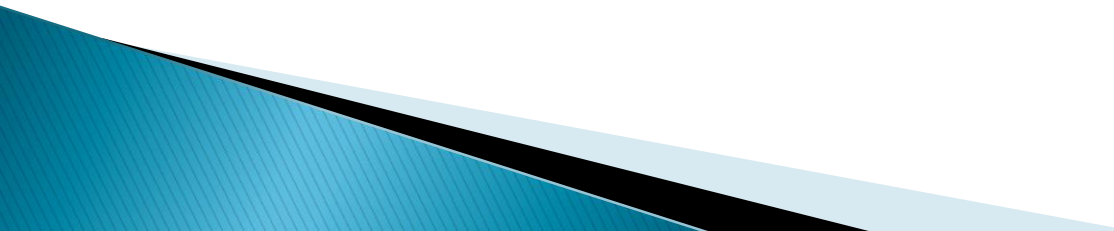
▸ 1 user

◦ Total cost $0/project

For Example…(summary)

Organization	Users	Licenses	Cost	Simultaneous Users
A – Small Firm	3	1 AH & AE	$725	1
B – Large Firm	50	3 AH & AE, 4 Data entry, GIS Map Services*	$2275 + $500 for GIS Map Services	7
C – Independent consultant	5	1 AH, 2 data entry	$575	3
D – Individual Researcher	1	1 AH & AE (project specific)	$0	1
*All users at the AH or AH & AE Edit/View level will have access to the GIS mapping contained in V-CRIS; the map services are additional feature allowing users to access GIS data for use within their local system.				

Transitioning from DSS to V-CRIS

▸ DSS users who renewed prior to February 2013 for a 12-month account still have time left on their subscription. This translates into one Architecture & Archaeology (AH & AE) Edit/View License. Contact the V-CRIS Accounts Administrator for details.
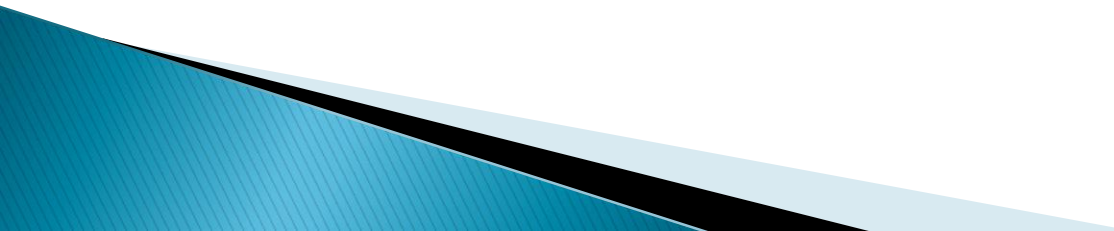
Transitioning from DSS to V-CRIS

- Users who formally had complimentary DSS access will need to re-apply under the new V-CRIS Complimentary Account Guidelines.

- Contact the V-CRIS Accounts Administrator for details or questions.

Getting set up

- The first step toward setting up V-CRIS access will be to create your organization in the system.

- Navigate to https://vcris.dhr.virginia.gov/vcris and click the Register button.

Getting set up

▸ Choose your Organization Administrator. This person is responsible for adding/removing authorized users as individuals join or leave the organization. This person is also the contact for invoicing purposes, if applicable. There may be more than one Organization Administrator.

Getting set up

- Once your Organization is approved and you have received your invoice, you may add additional users to the organization and authorize privileges.

For personalized help…

Contact the V-CRIS Accounts Administrator for details or questions.

Jolene Smith
jolene.smith@dhr.virginia.gov
(804) 482-6438

We will be happy to walk you through account set up.

V-CRIS Fees Per License Seat

License Type	Duration	Mapping Information		Search Functionality		Create/Export PDF Records		Cost	Mapping Services #
		AH	AE	AH	AE	AH	AE		
Public User	No time limit	✓*		✓*				Free	NA
Data Entry Only	One Year	✓*		✓*		✓	✓	$25	NA
Architecture Only	One Month	✓		✓		✓		$150	NA
	One Year	✓		✓		✓		$525	$500
Architecture and Archaeology	One Month	✓	✓	✓	✓	✓	✓	$225	NA
	One Year	✓	✓	✓	✓	✓	✓	$725	$500

AH – architecture data, AE- archaeology data

✓*   Limited Data fields available for viewing

Additional charge