

Virginia Historical African American Cemetery and Graves Fund

Application Form



Virginia Department of Historic Resources (DHR)

2801 Kensington Avenue

Richmond, Virginia 23221

VIRGINIA HISTORICAL AFRICAN AMERICAN CEMETERY AND GRAVES FUND APPLICATION

CEMETERY INFORMATION		
Cemetery Name/Location:		
DISBURSEMENT REQUEST		
Number of eligible graves:		
Historical African American Cemetery and Graves Fund Request: \$		
APPLICANT INFORMATION		
Name of Organization/Applicant:		
Contact Name & Title:		
Address:		
City/Town:	State:	Zip Code:
Phone:	Email:	
CEMETERY OWNER INFORMATION (if different from applicant)		
Current Cemetery Owner:		
Contact Name:		
Address:		
City/Town:	State:	Zip Code:
Phone:	Email:	

USE OF FUNDS

Briefly describe the cemetery, its physical condition, types of markers, memorials, and monuments, and describe the scope of work for this state-funded project by answering the following questions.

1. Is routine care and maintenance needed? Please describe.

2. Is restoration of monuments or grave markers needed? Please describe the number of markers and type(s) of restoration needed. How do you intend to perform this work? Have you consulted DHR for guidance?

3. Is erection of replacement markers, memorials, or monuments needed? Have you consulted DHR for guidance?

4. Please attach an estimated budget breakdown for the use of requested funds.

QUALIFIED ORGANIZATION ELIGIBILITY

All "qualified organizations" as defined in §10.1-2211.2 applying for funds under this program must provide:

1. Attachment A: Documentation of the organization's active tax exempt status under § 501(c)3 of the United States Internal Revenue Tax Code.
2. Attachment B: Documentation that the primary purpose of the organization is the preservation and maintenance of historical cemeteries (e.g. mission statement, work plan, by-laws, policies, etc.)
3. Attachment C: Documentation that the organization is currently registered or actively seeking registration with the Virginia Department of Agriculture and Consumer Services pursuant to Virginia's Charitable Solicitation of Contributions Law, §§ 57-48 through 57-69 of the *Code of Virginia* or documentation of exemption from the registration requirements of § 57-49.

4. Attachment D: If the applicant is not the owner of the cemetery, written approval from the current owner for the proposed scope of work.

OWNER ELIGIBILITY

Any “person” or “locality” applying for funds under this program must provide:

1. Attachment A: A copy of the deed confirming ownership of the cemetery.
** If the cemetery has been deemed abandoned or neglected pursuant to §57-36 or §57-39.1 of the *Code of Virginia*, provide proof of such determination.

DOCUMENTATION

All applicants must attach copies of interment lists or other records confirming the presence of individual graves meeting program requirements. Supplemental information (maps, photographs, archaeological or remote sensing survey reports, etc.) is greatly appreciated but not required.

Mail or scan and email all documents by May 30, 2023 to:

Joanna Wilson Green

Department of Historic Resources

2801 Kensington Avenue

Richmond, VA 23221

joanna.wilson@dhr.virginia.gov