



Easement Acceptance Committee & Virginia Board of Historic Resources

2024 Meeting Schedule & Deadlines

Table with 3 columns: EAC Meeting Date*, Due Date for New Application Materials, and Second/Third EAC Review - Due Date for Requested Documents. Rows include dates from January 2024 to December 2024, with interspersed meeting dates for the Virginia Board of Historic Resources.

Committee Members:

- Julie Langan, Director
Stephanie Williams, Deputy Director
Megan Melinat, Director, Preservation Incentives Division
Amanda Terrell, Director, Community Services Division
Marc Wagner, Architectural Historian, Eastern Region Architectural Historian

Staff to Committee:

Karri Richardson, Easement Program Specialist

*To allow for adequate processing time, the completed Easement Application, all supporting materials and the \$500 Easement Application Fee must be received via mail or electronic submission by the applicable due date listed above. Any incomplete applications or those received after the deadline will be placed on the agenda for a subsequent meeting. If, after its initial review, the EAC requests additional documentation, that documentation must be received at least ten (10) calendar days prior to a scheduled EAC meeting to allow for staff review. Reconsideration applications and the \$1,000 fee for easement offers previously approved by the Board of Historic Resources must be received no later than 10 days prior to the scheduled EAC meeting. Please submit applications and/or requested documents to karri.richardson@dhr.virginia.gov. For questions, please contact Karri Richardson, Easement Program Specialist via email at karri.richardson@dhr.virginia.gov.