

**VIRGINIA HISTORICAL AFRICAN AMERICAN CEMETERY AND GRAVES  
FUND FY 2024/2025 APPLICATION FORM**



Virginia Department of Historic Resources  
2801 Kensington Avenue  
Richmond, VA 23221  
[www.dhr.virginia.gov/grants](http://www.dhr.virginia.gov/grants)

**CEMETERY INFORMATION**

Cemetery Name:
Address/Location:
Association (church, community, private, etc.):

**ELIGIBILITY AND DISBURSEMENT REQUEST**

Number of eligible graves present (please attach documentation):
Historical African American Cemetery and Graves Fund Grant Request: \$

**APPLICANT INFORMATION**

Applicant Name:		
Contact Name/Title:		
Mailing Address:		
City/Town:	State:	ZIP:
Telephone:	Email:	

**CEMETERY OWNER INFORMATION (IF DIFFERENT FROM APPLICANT)**

Applicant Name:		
Contact Name/Title (if different from Applicant):		
Mailing Address:		
City/Town:	State:	ZIP:
Telephone:	Email:	

**PROPOSED USE OF FUNDS**

1. If grant request is for routine care and maintenance needs, please describe:

2. If grant request is for monument repair/restoration, please describe:

Have you consulted DHR for guidance? Yes  No

3. If grant request is for replacement markers/memorials, please describe:

Have you consulted DHR for guidance? Yes  No

4. Please attach an estimated budget breakdown for these activities (if available)

**REQUIRED FOR ALL APPLICATIONS**

1. Written approval of property owner (if different from applicant)
2. Signed Acknowledgment of Reporting Form
3. Signed Maintenance Agreement Form
4. Completed and signed Virginia W-9
5. Interment List or other records confirming the presence of individual graves meeting program requirements (please contact DHR with questions about appropriate documentation)

**SUPPLEMENTAL DOCUMENTATION**

Supplemental information (maps, photographs, archaeological or remote sensing survey reports, etc.) is greatly appreciated but not required.

THE FY 2024-25 GRANT SEASON BEGINS JULY 1, 2024 AND ENDS MAY 31, 2025.

APPLICATIONS MAY BE SUBMITTED AT ANY TIME DURING THIS PERIOD AND FUNDS WILL BE AWARDED ON A FIRST COME/FIRST SERVED BASIS

Please mail or scan/email all documents to:  
 Joanna Wilson Green  
 Department of Historic Resources  
 2801 Kensington Avenue  
 Richmond, Virginia 23221  
[joanna.wilson@dhr.virginia.gov](mailto:joanna.wilson@dhr.virginia.gov)

**QUALIFIED ORGANIZATIONS/ELIGIBILITY REQUIREMENTS**

Any “qualified organization” as defined in § 10.1-2211.2 of the *Code of Virginia* must provide the following:

1. Documentation of active tax-exempt status under 501(c)(3) of the United States Internal Revenue Tax Code.
2. Documentation confirming that preservation and maintenance of historic cemeteries is the primary purpose of the organization.
3. Documentation that the organization is currently registered or actively seeking registration with the Virginia Department of Agriculture and Consumer Services pursuant to Virginia’s Charitable Solicitation of Contributions Law, §§ 57-48 through 57-69 of the *Code of Virginia* or documentation of exemption from the registration requirements of § 57-49.
4. Written approval of the property owner (if different from Applicant).

**QUALIFIED PERSONS/ELIGIBILITY REQUIREMENTS**

Any “person” as defined in § 1-230 of the *Code of Virginia* must provide the following:

1. A copy of the deed confirming ownership of the cemetery.
2. Documentation that the applicant is currently registered or actively seeking registration with the Virginia Department of Agriculture and Consumer Services pursuant to Virginia’s Charitable Solicitation of Contributions Law, §§ 57-48 through 57-69 of the *Code of Virginia* or documentation of exemption from the registration requirements of § 57-49.

**LOCALITIES/ELIGIBILITY REQUIREMENTS**

Any locality that applies specifically for funds to support maintenance of an historical African American cemetery or any portion thereof must provide confirmation that the cemetery is located within its jurisdictional boundaries.